

TRANSMITTAL

0150-08810-0002

TO Eugene D. Seroka, Executive Director Harbor Department	DATE SEP 18 2018	COUNCIL FILE NO.
FROM The Mayor		COUNCIL DISTRICT 15

**PROPOSED FIRST AMENDMENT TO AGREEMENT NO. 15-3348 WITH
SASAKI ASSOCIATES, INC. FOR ENGINEERING, ARCHITECTURAL, AND LANDSCAPING
DESIGN SERVICES FOR THE WILMINGTON WATERFRONT PROMENADE**

Transmitted for further processing and Council consideration.
See the City Administrative Officer report attached.



Ana Guerrero

MAYOR

RHL:ABN:101900021

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 12, 2018

CAO File No. 0150-08810-0002

Council File No.

Council District: 15

To: The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Correspondence from the Harbor Department dated August 28, 2018; from referred by the Mayor for report on August 29, 2018

Subject: **PROPOSED FIRST AMENDMENT TO AGREEMENT NO. 15-3348 WITH SASAKI ASSOCIATES, INC. FOR ENGINEERING, ARCHITECTURAL, AND LANDSCAPING DESIGN SERVICES FOR THE WILMINGTON WATERFRONT PROMENADE**

RECOMMENDATIONS

That the Mayor:

1. Approve Harbor Department (Port) Resolution No. 18-8325 authorizing a proposed First Amendment to Agreement No. 15-3348 with Sasaki Associates Inc. to extend professional consultant services for design, planning, engineering, architectural, landscaping and support services for the Wilmington Waterfront Promenade Project, by an additional four-year term, from October 2018 to October 2022; and,
2. Return the document to the Port for further processing, including Council consideration.

SUMMARY

The Harbor Department (Port) Board of Harbor Commissioners (Board) requests approval of the proposed First Amendment (Amendment) to Agreement No. 15-3348 with Sasaki Associates Inc. (Sasaki), to continue to provide professional consultant services for design, planning, engineering, architectural, and landscaping design services and bidding and design support during construction for the Wilmington Waterfront Promenade Project (Project). In September 2015, the Board approved the original Agreement with Sasaki for a term of three years from October 2015 to October 2018, and compensation of \$3,190,000. The proposed Amendment will extend the term of the Agreement by an additional four years, from October 2018 to October 2022, for a total contract term of seven years. The Port states that the additional time will allow the Sasaki consultants to complete the preliminary design work and provide engineering design support services during the construction period for the Project. According to the Port, it is not requesting a change in the compensation amount at this time. Pursuant to Charter Section 373, for long term contracts, Council is required to approve any contract that exceeds three years.

The original Agreement with Sasaki included professional consultant services for the following design works: a waterfront promenade; pedestrian plaza; parking court on the western end of the Project; realignment of Water Street adjacent to the railroad tracks; and, landscaping and parking for the Banning's Landing Community Center. The Port states that it required professional, scientific, expert or technical services to assist in the generation of plans, specifications and estimates for the design and construction of the Project. Sasaki had the prerequisite qualifications, training and experience for the Project.

The Port states that the design work has not been completed because Port staff has been in the process of securing property rights to approximately 2.3 acre of land required for construction that is currently owned by the Los Angeles Department of Water and Power (DWP). The Port has not reached a final agreement with DWP, but has made substantial progress on the transaction for the property. As a result, the Port is requesting to extend the Agreement to continue to use the Sasaki personnel and ensure there will not be no break in services. According to the Port, the design work and permits for the Project cannot be completed until the Port has acquired the property. The Port expects completion of the design phases for the Project by the end of 2018 or beginning of 2019. Construction is expected to begin in the summer of 2019.

The City Attorney has approved the proposed Amendment as to form and legality. The proposed Amendment with Sasaki is in compliance with all applicable provisions of City Ordinances and contracting requirements. This compliance includes City Service Agreement Worker Retention and Living Wage Ordinances. In addition, Sasaki has included a sub-consultant business component of 25 percent for both Small and Very Small Business Enterprises (SBE). Pursuant to Charter Section 1022, the Board determined in the original Agreement that it was more economical and feasible to hire a contractor than have City employees perform the work, because the work was of a temporary duration and required specialized training and expertise.

The Port Director of Environmental Management (Director) states that the proposed action in existing Agreement is an administrative activity and no physical modification will ensue other than those noted in the original contract. Therefore, the Director has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

FISCAL IMPACT STATEMENT

Approval of the proposed First Amendment to Harbor Department (Port) Agreement No. 15-3348 with Sasaki Associate, Inc. (Sasaki) will extend the contract term by four years for a total of seven years. The original Agreement included a compensation amount of \$3,190,000. The proposed First Amendment will not include any increase in compensation. Sasaki has spent approximately \$1,760,000 of the existing compensation amount in the Agreement. The Port will continue to be financially responsible for payment of expenditures from its Harbor Revenue Fund. Port funds are available in this fiscal year as part of the annual budget process. The proposed Amendment will have no impact on the City General Fund.